

Installer Certification Program Application

Standing Seam Roof Systems Training

APPLICANT'S FULL NAME: _____ CLASS DATE/LOCATION: _____

APPLICANT'S ADDRESS: _____

EMAIL ADDRESS (OPTIONAL): _____

EMPLOYER OR SPONSOR COMPANY INFORMATION: Applying for: _____ Audit _____ Certification

NAME: _____

ADDRESS: _____

PHONE NO.: _____

Applicant hereby makes application for training in NCI Group, Inc. (NCI) formal training program necessary for certification as a NCI CERTIFIED INSTALLER for the following products manufactured by NCI:

*Standing Seam Metal Roofing Systems: Ultra-Dek®; Double-Lok®;
BattenLok HS®; SuperLok®; LokSeam®; Craftsman™ HB*

Applicant and the applicant's Employer or Sponsor Company hereby represent to NCI that: (1) the applicant is an experienced installer of metal roof and wall products and has been actively involved in the installation of metal roof and wall products for the three (3) years immediately preceding this application; (2) applicant and/or Employer or Sponsor Company shall provide to NCI with this application, proof of General Liability Insurance or approved equivalent and a certificate showing that there is, in force, worker's compensation insurance for applicant and/or Employer or Sponsor Company; (3) Neither applicant or Employer/Sponsor have filed a petition seeking relief under the Bankruptcy Code; (4) Insurance Certificate copy available or on file of applicant's company including Workers' Compensation Waiver of Subrogation in favor of NCI Group, Inc.

Applicant shall provide to NCI a list of five (5) metal roof and wall projects that he/she has recently completed including the name of a person to contact at the project, phone number, and project address. The applicant hereby grants to NCI the right to contact the designated individual for the purpose of inspecting the work and/or assuring owner satisfaction with the work.

If applicant is accepted by NCI for training in its Installer Certification Program, applicant agrees to attend the complete program at the NCI facility designated per the Installer Certification Program schedule or another location acceptable to NCI.

NCI's Installer Certification Program ONLY assures that: (1) NCI has provided training to the applicant; (2) the applicant has completed an instructional course in the proper installation of the products eligible for certification. NCI shall not undertake the responsibility nor obligation to: (1) determine if the certified applicant is utilizing the methods and procedures taught in the program; (2) re-certify or inspect a certified applicant's work in order to determine whether proper methods and procedures taught in the program were followed.

Applicant is an "independent contractor" and this Application is NOT intended to create an agent or employer/employee relationship or partnership of any kind. NCI may revoke Applicant's Installer Certification designation at any time for any reason in its sole discretion. ADDITIONALLY, APPLICANT AGREES TO DEFEND, INDEMNIFY AND SAVE NCI HARMLESS FROM ANY LIABILITIES, CLAIMS, OR DEMANDS (INCLUDING THE COSTS, EXPENSES AND ATTORNEYS' AND EXPERTS' FEES ON ACCOUNT THEREOF) THAT MAY BE MADE BY ANYONE FOR INJURIES TO PERSONS OR DAMAGE TO PROPERTY

Registration & Fees:

There is a \$50 (non-refundable*) registration fee per applicant due at time of registration either by mail or fax. This reserves your space for the certified installer training course and will be applied toward the overall course fees upon attending. Balance is due prior to or on the morning of the first class.

Course fees are: (1) \$275 for the first applicant, \$225 for second applicant and \$150 for third applicant and all subsequent applicants per company or organization per session; (2) \$50 for individuals wishing to attend for audit purposes only and either not eligible for certification or not requiring certification. This fee can be applied toward full certification costs if at a later date the attendee chooses to become a certified installer provided the applicant meets all other certification criteria. Audit Only spaces are limited to a maximum of 10 per class. All checks should be made out to NCI Group, Inc.

Course fees pay strictly for the costs and expenses of the training program. Included in the fees are NCI provided lunches on the first and second days of class. All expenses for travel, transportation, lodging and meals shall be borne by the applicant or the applicant's Employer or Sponsor Company.

* Cancellation notices received a minimum of two (2) business days prior to class start date are eligible for refund of application and class fees.

Please call to check availability. Class size is limited to the first (25) registered attendees (exceptions may apply on a per class & location basis).

APPLICANT'S SIGNATURE _____

DATE _____

EMPLOYER'S OR SPONSOR COMPANY'S SIGNATURE _____

DATE _____

TOTAL COURSE FEE : \$ _____

PAYMENT SUBMITTED : \$ _____

NCI GROUP, INC.

